



EMPOWERMENT GRANT APPLICATION FORM

(Please read the guidance notes before completing this form)

Section 1 – choosing your grant – please tick

Empowerment Fund Adhoc Region Funds

International Fund Hardship Fund

Section 2 – Your details

Name:

Date of application:

Guiding Role:

Unit:

Contact details:

Email:

Address:

Home telephone number:

Mobile number:

Name of activity planned:

Duration of activity, Start/completion dates:

Amount of grant requested:

Our preferred method of payment for funds is to pay direct into your bank account via BACS. Please complete the bank details below to enable your payment to be made this way.

Bank/Building Society Name:

Branch Sort Code:

Bank Account Number (must be 8 digits):

Building Society Roll Number:

Account name:

Section 3

The supporting statement should clarify the detail of the activity and how this activity will enhance the experience for guiding. Details of the budget should be included.

Your application will be assessed in relation to the strength and clarity of your supporting statement, budgeting and pertinence to guiding.

Details in Support of Your Application

Are you in receipt of any other funding/grants?

If yes please give details

Yes/No

Are you in receipt of Jack Petchey funding for this activity? Yes/No

If yes please give details of how this will be included in the budget

Have you attached a budget spreadsheet?

Yes/No

(Please note that if details of the budget are not included the application will not be considered)

Please complete all sections of the form in full and forward by the appropriate date to:

Essex West County Office

Suite S1, Bates Business Centre

Church Road

Harold Wood

Essex

RM3 0JF

Or email to finance@girlguidingsexwest.org.uk

For office use only:

Application complete

Budget details included

Deadline met

Email acknowledgement

Date:

Date presented to B&F committee:

Comments:

Approved

Yes/No

Sub group chairperson on behalf of the Business and Finance Committee:

..... Date:

Signature

Response sent and date: